## **BLASTING COMPLAINT PROCEDURES**

The State Fire Marshal's Office will conduct investigations into blasting complaints on all blasting operations *EXCEPT* Surface Coal Extraction sites (These are regulated by the Division of Environmental Protection, Office of Explosives and Blasting).

If you have concerns regarding blasting in your area, contact the State Fire Marshal's Office at 304-558-2191. If you wish to file an official complaint regarding blasting, you must submit it in writing to this office. We do accept faxes and emails as written.

State Fire Marshal's Office ATTN: Regulatory & Licensing Division 1207 Quarrier Street, 2nd Floor Charleston, WV 25301

Fax: 304-558-2537

When filing a complaint, we will need the following information as complete as possible:

Complainant's name, address, city, state, zip code, and telephone number(s) where we may contact you.

Location of complaint including both city and county.

Person or company causing the complaint, including address, telephone number(s), and license number(s), etc.

Description of complaint, dates and times of incident(s).

Complaints will be routed to the responsible field compliance officer for investigation if deemed legitimate by the supervisor.

At no time during the investigation are records open to the public. Investigation information is confidential until the matter has come to a conclusion. At the conclusion of the investigation, the complainant is notified in writing as to the final outcome and records become public information.